YOUTH EMPOWERMENT & INNOVATION PROJECT (YEIP) – 3rd Transnational Meeting

ATHENS, GR – 25TH – 26TH JUNE 2018

Project N° 582946-EPP-1-2016-2-UK-EPPKA3-PI-POLICY

PARTICIPANTS

Theo Gavrielides (IARS, UK)
Simon Aulton (IARS, UK)
Emily Lanham (IARS, UK)
Manuela Tagliani (ANS, IT)
Ioana Barbu (Schottener, RO)
Carmen Ruth (Schottener, RO)
Eliza Patouris (Cardet, CY)
Aurélie Delater (Inova+, PT)
Sara Brandão (Inova+, PT)
Jesper Andreasson (LNU, SE)
Thomas Johansson (GU, SE)
Christina Ioannou (KMOP, GR)
Maria-Elli Doufexi-Kaplani (KMOP, GR)

AGENDA: WP2, WP3-Field research, WP4-Triangulation, WP5-Dissemination, WP6-Quality Assurance, WP7-Project Management

Welcome & Introductions

Christina Ioannou opened the meeting by welcoming all in attendance. Simon Aulton proposed to begin with the next morning’s agenda, since Theo Gavrielides was running late due to a flight delay.

WP5- Dissemination and Communication

Partners stated there were some problems with dropbox; some evidence were lost. Simon will check if there is backup.

Anziani presented the key stats regarding the website, newsletters, social media and policy meetings.
Missing:

1. 4th press release: has not been translated by RO, PT and SE
2. Flyers: missing translation from RO and SE. Though, Simon stated it was optional.
3. YEIP site: downloads are going very well, but only 56 people have registered- 500 are needed.

Suggestions:

1. Promote the site
2. Send Anziani a list of organisations to be invited to like the facebook page- by the end of July
3. Disseminate the website
4. YouTube: missing subtitle translation from RO, SE. Send Anziani material for the video; GR to send audio recordings, UK to send photos or videos.
5. Policy seminars: missing from RO, GR, UK, SE meetings.
6. When posting something on social media use the hashtag #yeip_eu
7. Important: pay attention to the EU logo.
8. Use Rita’s YEIP templates for PP and word – Theo added!

WP6 - Quality Assurance

Protocol

Simon said that he has sent the new protocol during June, where there were some changes concerning the online survey. SE pointed out that some emails were not received- not sure if they got the protocol.

CARDET underlined we do not have any evaluation templates. IARS will provide templates.

Theo will update the protocol after the meeting (methodological, organisational)

YAB Evaluation

IARS: generally, they were happy with it, but were concerned on whether the questions were directing. Round and about questions.

Simon pointed out that internal evaluation is needed; consistent and overall evaluation. All evaluation forms must be completed.
WP7- Project Management

Disappointments regarding the management were expressed from the partners and Theo.

CY: more frequent communication is needed, e.g. skype/emails, clearer guidelines.
GR: more management is needed, there is a coordination problem, maybe one skype meeting per month is needed, a detailed action plan is needed in the 1st month. PT, CY agreed. RO proposed to set a date, e.g. last Wednesday of every month.
Theo: when it comes to scientific issues, partners should go directly to him

Budget and Finance

Italy had a problem with the payment. Other than that, everything is up to date.

WP2- The YEIP Policy Measures

Theo: the framework and narrative will be structured following the results of the online survey. Theo needs 1 month to build the tool.

All partners presented the key findings of the heretofore research. Similarities and differences were discussed.

Partners expressed their thoughts on the project, the difficulties they faced, content of the questions (interviews) and how they were dealt with. IT had no problems, in GR and RO consent forms and questions were dealt with concern. SE was satisfied.

Online environment
Concerns were raised by the partners, concerning the involvement of the 3 partners that were not initially included in the online survey. Problems regarding management and communication emerged. Theo expressed that he was not included in the process of the creation of the questionnaire. Information for the online survey were contacted too late within IARS and he was not able to respond when needed or be kept updated.
Disagreements were raised in regards to the “blame” of this delay and the fact that IARS made it active without consulting the involved partners. Partners expressed strong disappointment with the management of the coordinating organisation IARS and requested that internal problems need to be solved and should not affect the partnership.
Demographic questions were also under discussion. SE has issues with the ethics and in IT it is forbidden to ask questions on sexual orientation or ethnic origin. PT and GR questioned whether it is relevant. Also, 200€ was not considered ethical by the majority of the partners.

CY suggested that countries that were responsible for the survey on the first place could proceed to the translation and analysis of the results and others could disseminate it in English, while GR could use the translated survey of CY since the language is the same. PT suggested for other partners to be involved after the survey is completed.

CARDET asked how the statistical analysis must be done (the method partners must follow) Theo let it open suggesting that partners can use any viable method they consider appropriate, as long as they can explain in their methodology section how they reached their conclusions.

Conclusions:
1) The questions for the WP2 online survey must be close-ended
2) SE will not participate at all because they need ethical approval.
3) GR will disseminate both UK and CY versions
4) IT will disseminate the English version
5) Each of the 3 countries that were to participate in the first place will take on the analysis of 1 other country.
6) Google translate will be used automatically if needed
7) Basic vocabulary will be used for google translate to be used effectively.

The questionnaire for the online survey will be finalised by next week (starting 02/07/18).

**WP3- Field research**

Theo suggested for the evaluation of the trainings (implementation of the model) to take place during the first phase of WP3 and not be delayed.

Theo, process:

1) implementation of the module from the toolkit
2) 6 months of inaction,
3) return and check if anything has changed (field research)
4) Before and after comparison
Simon: WP3 has to end by September of 2019.

Difficulty: schools are closed during mid-June – mid September.

Sample group: people we have worked with.

It was requested by all partners that IARS shares an exhaustive action plan for the next steps with partners which will include step by step process of WP3, the outputs (proof) that needs to be recorded for each, the responsible partners and the period of implementation (including the deadline).

**WP4- Triangulation**

Triangulation of the findings. This was not discussed.
# Action Plan

<table>
<thead>
<tr>
<th>ACTIONS</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>General</td>
<td></td>
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<tr>
<td><strong>IARS</strong>: Create a Google drive, instead of dropbox.</td>
<td>Completed</td>
</tr>
<tr>
<td><strong>Simon</strong> – Edit GDPR on next version, so that all organisations can look at those on a regular basis.</td>
<td>Ongoing</td>
</tr>
<tr>
<td><strong>All</strong> – Diary endeavour once a month for the agency to attend some round meetings. Early notice for them to attend.</td>
<td>Ongoing</td>
</tr>
<tr>
<td><strong>Simon</strong> – Create an exhaustive action plan for end of WP2 and WP3</td>
<td>15/07/2018</td>
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<tr>
<td><strong>WP2 – Field Research</strong></td>
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<tr>
<td><strong>All</strong> – Demographics table <em>(see sample below)</em></td>
<td>Deadline: 31/07/18</td>
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<tr>
<td><strong>All</strong> – write a case study report (300-500 words)</td>
<td>Deadline: 31/07/18</td>
</tr>
<tr>
<td><strong>All</strong> – Executive summary</td>
<td>Deadline: 07/09/18</td>
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<tr>
<td><strong>All</strong> – National Reports on national languages</td>
<td>Deadline: 15/09/18</td>
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<td><strong>WP5 – Communications &amp; Dissemination</strong></td>
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<td><strong>All</strong> – send Anziani a list of the organisations to be invited to like the Facebook page</td>
<td>Deadline: end of July 2018</td>
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<tr>
<td><strong>Schottener, LNU</strong> – send ANS the subtitle translation for YouTube</td>
<td>Deadline: end of July 2018</td>
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<td><strong>GR, UK</strong> – send ANS recordings (GR) and photos and videos (UK)</td>
<td>Deadline: end of July 2018</td>
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<td><strong>All</strong> – Dissemination</td>
<td>Deadline: beginning of September 2018</td>
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<td><strong>WP6 - Evaluation &amp; Ethics</strong></td>
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<td><strong>IARS</strong> – Create evaluation templates</td>
<td>Deadline: September 2018</td>
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<td><strong>CARDET</strong> – Send ethical approval.</td>
<td>Completed</td>
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<td><strong>Project Management and Finance</strong></td>
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<td><strong>All</strong> – If anything changes (e.g. people’s salary) you should inform.</td>
<td>Ongoing</td>
</tr>
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<td><strong>IARS</strong> – look if there is a back up of the documents that were lost from dropbox</td>
<td>July 2018</td>
</tr>
<tr>
<td><strong>All</strong> – Finance report; send any evidence that would help us get the payment for the period 28/02/18-01/03/19 (for the Commission)</td>
<td>Deadline: beginning of February 2019</td>
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<tr>
<td><strong>All</strong> – Technical report; 28/02/18-01/03/19 (for the Commission)</td>
<td>Deadline: beginning of January 2019</td>
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Timeline

Version by Simon Aulton

Final General Agreements

1. Set monthly meetings – commitment that all partners will attend
2. Create an action plan (Simon)
3. Use the new share drive (google drive)
4. Create a single mailing list
5. National reports will be sent separately from the online survey reports
6. Theo will produce different guidelines for the online survey reports

Sample demographic table

<table>
<thead>
<tr>
<th></th>
<th>Focus groups</th>
<th>Interviews</th>
<th>Total/Mean</th>
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</thead>
<tbody>
<tr>
<td>Number</td>
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<td>Age</td>
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<tr>
<td>Gender</td>
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<td></td>
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<tr>
<td>Native/non-native (not obligatory)</td>
<td></td>
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